Austin Middle School

Where Students are #1

2026-2027 Student Handbook

School Phone Numbers

Main Office……812-794-8740
Cell……812-820-9124

Web Site

Austin Middle School……..……www.scsd1.com

School Hours
8:15 am - 3:15 pm
Doors Open at 8:00 am

Office Hours
8:00 am - 4:00 pm

Austin Middle School
401 Highway 31 South
Austin, IN 47102

A Member of Scott County School District 1 Corporation

ADMINISTRATION

Trevor Jones	Superintendent	trevor.jones@scsd1.com
Darcie Goodin	Principal	darcie.goodin@scsd1.com
Matt Bayes	Assistant Principal	matt.bayes@scsd1.com
Kevin Owens	Counselor	owensk@scsd1.com
Brooke Hall	Director of E-Learning	brooke.hall@scsd1.com
Alexus White	Administrative Assistant	alexus.white@scsd1.com
Alinza Deuser	Nurse	alinza.deuser@scsd1.com
Joyce Bush	ECA Treasurer	jbush@scsd1.com

Austin Middle School PHILOSOPHY

Austin Middle School recognizes that the adolescent years are the period of the most rapid physical, emotional, social, and intellectual growth in our students. The role of Austin Middle School is to create and nurture a caring, innovative atmosphere and to provide a quality education for all students during this unique period in their educational and social lives. Our goal is to build upon the learning process initiated at the elementary school while providing a solid educational background that prepares students for high school. Our program is student-centered and designed to develop the necessary skills for each student to reach his/her full potential. It helps the student develop a sense of responsibility and sound attitudes concerning health, citizenship, leadership, cooperation, human relations, and personal values in order to participate effectively in a rapidly changing world. The Austin Middle School staff encourages cooperation among the home, school, and community to ensure a successful educational experience for all students.

Mission Statement

Austin Middle School will prepare our youth to become our leaders and citizens of tomorrow.

Belief Statements

We believe that Austin Middle School must:

- Provide a safe physical and emotional environment in which to learn.
- Cooperate with home and community to encourage positive character development.
- Appreciate all students as individuals to be treated according to their needs with respect, encouragement, and discipline.
- Meet all students where they are and develop potential individually.
- Promote a healthy self-esteem for students based upon realized ability, responsibility, and appropriate behavior.
- Challenge all students to meet their potential by pursuing their goals, interests and abilities with passion.
- Expose all students to other ideas and cultures, preparing them to function responsibly in a culturally diverse world.
- Provide opportunities for exploration of jobs in a variety of areas.
- Encourage all students to become independent learners and provide opportunities to explore marketable and employable skills.
- Educate our students academically, physically, intellectually, socially, and emotionally.
- Provide all available resources, including technology, to support a quality education.
- Prepare our students to be critical thinkers, problem-solvers, and good decision makers.

July 27, 2026

Dear AMS Parent/Guardian and Student:

Welcome to the 2026-27 school year! The Austin Middle School teachers and staff welcome you to an exciting and rewarding school year. At AMS, we believe that each student can demonstrate success throughout the school year. Our teachers and staff are committed to providing challenging learning opportunities and activities for your child. We also promise to motivate, challenge, and inspire each other to become the best we can possibly be.

The staff at AMS firmly believe that we can make a positive difference if parents, staff, and students work together. Please contact us if you are concerned about any school matter or if you have any questions. Providing students with the best education experience possible is a team effort. Together we can make this school year the best it can be!

We look forward to working with all of you this year. Please remember that everything we do is in the best interest of our children. The safety and success of our students is our number one priority. This handbook contains important school information for your reference. Please take the time to read over it thoroughly so you are familiar with our school policies and procedures.

On behalf of the outstanding teachers and staff, I welcome you to Austin Middle School.

It's going to be an amazing year!

Sincerely,

Darcie Goodin
AMS Principal

AMS Bell Schedule 2026-2027

7th and 8th Grade

8:20 - 9:13	1st Period
9:16 - 10:01	2nd Period
10:04 - 10:55	3rd Period
10:55 - 11:25	Lunch
11:28 - 12:15	4th Period
12:18 - 1:03	5th Period
1:06 - 1:51	6th Period
1:54 - 2:39	7th Period
2:42 - 3:05/3:15	Homeroom

6th Grade

1st Period	8:20 - 9:43
2nd Period	9:46 - 10:46
Lunch	10:50 - 11:20
3rd Period	11:25 - 12:15
4th Period	12:18 - 1:18
5th Period	1:21 - 2:21
6th Period	2:24 - 3:05/3:15

SCOTT COUNTY SCHOOL DISTRICT I 2026-2027

July 31 - Fri.	**Teacher First Day**
Aug. 3 - Mon.	**First Student Day**
Sept. 7 - Mon.	**Labor Day - NO SCHOOL**
Sept. 2 - Wed	**Midterms 1st 9 Weeks**
Oct. 2 - Fri	**End 1st 9 Weeks**
Oct. 5-9 - Mon.-Fri.	**Fall Break - NO SCHOOL**
Nov. 3 - Tues	**Election Day- NO SCHOOL**
Nov. 11- Wed.	**Midterms 2nd 9 Weeks**
Nov. 25-27 Wed. - Fri.	**Thanksgiving Break - NO SCHOOL**
Dec. 18 - Fri	**End of 2nd 9 weeks, end of semester**
Dec. 21- Jan 1-Mon- Fri	**Christmas break - NO SCHOOL**
Jan. 4 - Mon.	**2nd Semester Begins**
Jan. 18 - Mon.	**Snow Day make-up <u>or</u> NO SCHOOL –MLK Jr. Day**
Feb. 3- Wed	**Midterms 3rd 9 weeks**
Feb. 15 - Mon.	**Snow Day make-up <u>or</u> NO SCHOOL - Presidents Day**
Mar. 5- Fri.	**End of 3rd 9 Weeks**
Mar. 22-26 - Mon.-Fri.	**Spring Break- NO SCHOOL**
April 14-Wed.	**Midterms**
April 16 - Fri.	**Good Friday - NO SCHOOL**
April 19-Mon.	**NO SCHOOL or Snow Make up Day**
May 4- Tues.	**Election Day- NO SCHOOL**
May 21-Fri.	**Last Day of School for Students** **High School Graduation day**
May 25 -Tues.	**Last Teacher Day**

Austin Middle School Staff 2026-2027

Faculty Member	Subject Area(s)
Shawn Barger	Special Education
Matt Bayes	Asst. Principal
Joyce Bush	Media Center
Paige Comer	Language Arts
Denita Watts	Science
Kristen Cozart	Math
Darcie Goodin	Principal
Natasha Williams	Math
Jason Hougland	Band/Music
Ebony Inskeep	PE/Health
Kevin Owens	Counselor
Jared Petersen	Social Studies
Alexus White	Administrative Assistant
Jeremy Sharp	Math
Eric Rigel	Science
Katelyn Hatton	Science/STEM
Brandon Stagnolia	Math
Kelly Stagnolia	Social Studies
Nicole Swank	Language Arts
Brent Walker	Technology
Don Watts	Language Arts
Shawn Barrett	Special Education

Support Services		
Tiffany Campbell	Tech. Hub/800	Computers
Smith, Joe	Tech. Hub/749	Computers
McIntosh, Lanny	801	Maintenance
Morgan, Larry	807	Maintenance
IAC Coordinator	756	Amos Johnson

Staff emails are firstname.lastname@scsd1.com

Academic Information

GRADING

Grades are given for each class a student is enrolled in as a representation of a student's knowledge and achievement in that class. The final determination of a student's grade lies with the teacher who will justify each grade by means of scores and results from varied learning experiences. Grades are available on a regular basis through the Harmony Parent Portal.

Parents are strongly encouraged to create a portal account. Individual teachers are expected to contact parents when a student is making unsatisfactory academic or behavioral progress. Parents should feel free to contact the staff or administration any time they have questions regarding their child's progress.

GRADING SCALE 2026-2027

Letter Grade	Percentage
A+	100
A	93-99
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	63-66
D-	60-62

+'s and -'s given in all classes according to scale

Grade Reporting Scheduling

	1st	2nd	3rd	4th
Grading period dates	**October 2, 2026**	**December 18, 2026**	**March 5, 2027**	**May 21, 2026**
Midterm Grades	**Sept 2, 2026**	**November 11, 2026**	**February 3, 2027**	**April 14, 2027**

State AssessmentWindow

ILEARN Checkpoints		
Checkpoint One	September 14, 2026	November 13, 2026
Checkpoint Two	November 16, 2026	February 5, 2027
Checkpoint Three	February 8, 2027	April 9, 2027
ILEARN	April 12, 2027	May 7, 2027

Homework

We have built in an additional class period time for homework assistance. Students will be given 25 minutes a day to help complete class assignments. This should allow students to complete most daily assignments. In events that students need more time outside of school, chromebooks can be signed out to students for the evening. Students who consistently fail to complete homework assignments will be assigned working lunch time to help with completion. Assignments not completed could result in a zero for a class grade.

Arrival and Dismissal

- Students can enter the building beginning at 7:50. Students can enter the building through Door 12 at the back of the building. **Tardy bell rings at 8:20.**
- **When students enter they will report directly to their first period class.**
- A free “Grab and Go” breakfast will be available to all students.
- Students arriving late will need to be dropped off at the office doors.
- Dismissal for car riders will be at 3:05 in the back of the building. Please line up in the back of the building like last year facing forward and wrapping around the bottom parking lot.
- Bus Riders will dismiss at 3:15.
- If your child has to be picked up early, please call the office on your way so we can have your child prepared for you. We will meet you at the door to sign them out.
- **BUS TRANSPORTATION CHANGES** - if there is a bus change, a letter must be brought to the office. A bus pass will be given to the student to present to the driver. This includes students going home with other students. Students will not be allowed on a bus without a pass.

Cafeteria and Meals

- All students will receive free lunch and breakfast this year.
- Students will eat breakfast in the classroom and lunch in the cafeteria.
- Outside lunches will not be allowed. (Fast food drop offs)
- Soft drinks are allowed at lunch only. Energy drinks will not be allowed.
- Personal water bottles will be allowed. **Please make sure they are clear and contain only water.**
- No classroom or lunch visitors will be allowed.

NO CHARGE POLICY

All Scott County School District 1 students will be allowed to receive a free breakfast and lunch each day. A la carte items will be available but must be prepaid. If a student does not have money available in their account a la carte items or additional lunches cannot be charged.

You have the ability to sign your student up for MealPay Plus giving you the ability to deposit money into his/her lunch account to keep it up-to-date.
The web address is: **www.mealpayplus.com.**
The phone number is: **800-531-0251**

After School Hours

All students are encouraged to become involved in extracurricular school activities. Unless students are involved in a supervised activity after school, they are expected to leave the building immediately after the last bell. If a student has practice or an event and cannot make it back in school in time, they are asked to sign up for our free after school program.

Attendance Information

Belief Statement

It is our belief there is a clear and positive correlation between student learning and prompt and consistent attendance in class. Lack of consistent attendance means that students will not get the full benefit of the courses offered at Austin Middle School. Thus attendance should be and will be a significant factor in the determination of a student's academic success.

Absence Procedure

Students should be absent only because of their own illness or death in the immediate family. An absence is defined as missing ten (10) minutes – or more – of class without a pass exempting the absence. Parents/guardians should notify the school by telephone or in person by 8:30 a.m. any day it is necessary for a student to be absent. A written note is acceptable from parent/guardian upon the student's return to school. All absences are subject to parent/guardian contact and/or verification.

Students must report to the attendance office before 8:15 a.m. after any absence to request an admission slip to return to class. Students shall have each teacher sign/initial their admission slip and at that time request the work they may have missed. Students will be allowed one day of make-up time for each day of school/class missed. The student is expected to take the initiative in requesting

make-up work. **STUDENTS WITH AN UNEXCUSED ABSENCE FOR THE SCHOOL DAY SHALL NOT PARTICIPATE OR ATTEND ANY EXTRA-CURRICULAR ACTIVITY AFTER SCHOOL.**

Tardiness

Promptness to school and to classes throughout the day is expected of all students.
Students arriving after 8:20 a.m. must report to the attendance office.

Should a student be tardy to class without an excused pass from office or staff, Excessive tardiness to a class (3 or more) may result in detention and or disciplinary action.

ABSENCE DEFINITIONS

Absences from school will be counted as half days or full days per state code and will fall into one of five categories:

1. Exempt
2. Excused
3. Truancy
4. Unexcused
5. Out of School Suspension

1. **Exempt Absences** are absences from school, class or assigned activity which are exceptions to the compulsory attendance law and which are not reported or recorded as absences. These include:

A. Servicing as a page or honoree of the Indiana general assembly (IC 20-33-2-14)

B. Serving on the precinct election board or as a helper to a political candidate or party on the date of a municipal, primary or general election (IC 20-33-2-15)

C. Subpoenaed to testify in court (IC 20-33-2-16) 9

D. Serving as an active duty member of the armed forces, including the National Guard for at least 15 days in a school year (IC 20-33-2-17)

E. Serving with the Civil Air Patrol for up to 5 days (IC 20-33-2-17.2)

F. The student or a member of the student's household exhibits or participates in the Indiana State Fair for educational purposes The student must be in good standing as determined by the Corporation. Parents must request the absence in writing, it must be approved in writing by the principal, and it may not exceed five (5) days. (IC 20-33-2-17.7)

G. The student participates in a scheduled competition, exhibition or event offered by the National FFA Organization, Indiana FFA Association or 4-H Club (IC 20-33-2-17.8)

2. **Excused Absences** are defined as absences from school, class or assigned activity for one of the following verified reasons:

A. Personal illness that involves fever, vomiting, diarrhea, accidents, injuries, or other illnesses that is communicated to the school by parent or guardian (a maximum of 5 parent/guardian notes per school year).

B. Medical or dental appointments with documentation that cannot be scheduled outside of the school day.

C. Death of an immediate family member or other relative.

D. Religious observances. Advance notification of the principal or his/her designee by

parent/guardian and church official is required for approval.

E. Other extenuating circumstances that will be determined by the principal in advance of the absence.

3. **Truancy** is defined as absence from school, class, or assigned activity without the permission of parent/legal guardian or principal/designee. A student will also be considered truant if he/she leaves a class, a school-sponsored activity and/or the school without the proper permission of school authorities. In dealing with truancy, the term "instance of truancy" shall be used. This term defines a period of truancy that may vary in length. For example, two consecutive days could be an "instance of truancy." Being truant will result in school consequences.

4. **Unexcused Absence** is defined as absence from school, class or assigned activity without proper parent communication, written documentation from medical or legal provider, or is not defined by one of the excused or exempt absence categories.

5. **Out-of-School Suspension** is defined as exclusion from all school classes and school sponsored activities for one to ten days. It may be assigned if a student has violated applicable sections of the Scott County School District Schools' Student Rights and Responsibilities Handbook or Indiana law.

Attendance Review

Each day of school attendance shall be reviewed by the attendance office. All absences shall be subject to parent contact/verification. Effort will be made to ensure that verification of every absence is done by the attendance office. School-Reach may be used daily when parental contact has not been made prior to 8:30 a.m.

Consistent attendance shall be monitored by the attendance office, counseling office, and administration.

The following attendance plan will be applied for absence occurrences:

SCSD1 ATTENDANCE POLICY

3 Unexcused Days The parent/ guardian will be notified in writing of the student's absence.

5 Unexcused Days The parent/guardian will be required to attend a meeting with the building attendance officer or his/her designee to discuss the student's attendance.

9 Unexcused Days The parent/guardian will be required to attend a meeting with the SCARB review board. The building attendance officer or his/her designee will call to schedule a meeting.

10 Unexcused Days The parent/guardian will be reported to the Prosecutor's Office and/or Department of Child Services.

IC 20-20-8-8 defines habitual truancy to include students absent ten (10) days or more from school within a school year without being excused or without being absent under a parental request filed with the school. Chronic Absenteeism includes students absent from school for ten percent (10%) or more of a school year for any reason including excused, unexcused, and exempt absences.

The following actions could be the result of habitual truancy, or chronic absenteeism:

- Referral to Scott County Prosecutor's Office
- Report made to the Department of Child Services
- Loss of credits
- Retention

Leaving School Early – Passes to leave School Grounds

As with promptness to school and class, remaining the entire day/period is expected of all students. Excessive passes to leave school early will result in failure to excuse further departures.

If at any time after the school day begins, it is necessary for a student to leave the school, a pass must be obtained in the attendance office prior to leaving. Passes for planned appointments should be obtained prior to school beginning.

Students leaving school grounds without a pass shall be considered truant, the absence unexcused, and detention assigned. A second occurrence will be subject to suspension and/or additional disciplinary action.

Illness in School

In case of illness during the school day, the student must report to the nurse's office (with a pass from the teacher). The office shall contact parent/guardian and arrange for student dismissal. Please be sure that contact information is up to date in Harmony. If guardians can not be contacted the school will begin to reach out to listed emergency contacts. Under no circumstances should a student call or text a parent from their cell phone to report being ill. This may result in disciplinary action.

HOMEWORK (MAKE-UP WORK) FOR ABSENCES

• The student upon returning to class must initiate the request for make-up work. If an absence is known in advance, the student is encouraged to complete the work before the absence.

• In general, one make-up day for each day absent is the designated time allotted to get work caught up. If an assignment or graded activity was announced before the absence, the student is still responsible for the work due upon the date of the student's return to school. Extended illness and other extenuating circumstances shall be handled on an individual basis by the principal or principal's designee.

• In the case of an Out-of-School Suspension (OSS), the student is required to complete all assignments and school work assigned during the period of the student's suspension. The principal or the principal's designee shall ensure that the student receives notice of any assignments or school work due and teacher contact information in the event that the student has questions regarding the assignments or schoolwork. The student shall be allowed to make up missed tests or quizzes when the student returns to school.

Discipline Information

Austin Middle School teachers, counselors, and administrators promote a school environment that supports and encourages good student behavior. A wide variety of strategies is utilized to help each individual student become successful in school. Some example strategies are: positive rewards, parental contacts, time-outs, lunch detentions, counseling sessions, check sheets, restricted privileges, in-school suspension, after-school detention, participation points, out-of-school suspension, etc.

These strategies are implemented to help develop each child into a student that has self-discipline and positive self-esteem. An integral part of a middle school child's success, behaviorally and academically, is parental involvement. Discipline strategies will almost always be more effective with the involvement and support of parents. Parents will be notified of behavioral problems. If AMS staff and parents work together, students will have a better chance of succeeding.

The following are the six school rules of Austin Middle School:
1. Follow directions the first time given.
2. Speak appropriately and respectfully to everyone.
3. Be in assigned area.
4. Respect property.
. Keep hands, feet, and objects to yourself.
6. Always be prepared with required materials.

The AMS Expectations for Students are as follows:
• Students are expected to dress appropriately and follow SCSD1 Dress Code.
• Students are expected to bring required materials to class every period of every day.
• Students are expected to remain in class every period of every day.
• Students are expected to be on time to class every period of every day.

Students may be suspended and/or recommended for expulsion from AMS for the following behavior(s):
• Using violence towards a person.
• Using profanity/abusive language.
• Using, possessing and/or transmitting drugs, alcohol or substances said to be drugs or alcohol on school property or at any school function.
• Possessing, handling, or transmitting any object that can reasonably be considered a weapon on school property or at any school function.
• Repeated failure to follow classroom/school rules.

Please see the entire Students Rights and Responsibilities attached below.

DISCIPLINE POLICY (CONSEQUENCES)

The intent of Austin Middle School's discipline policy is for the safety, protection and best interest of all students who attend our school, not punishment. However, there are times when disciplinary measures are needed and required by law. This section gives a general summary of the actions and

consequences when disciplinary measures are needed and required by law. Below actions are a guideline and do not have to be sequential. Changes will be made per Administration discretion and severity of action by student.

1. Teacher/Principal Verbal Warning
2. Teacher removal from class
3. Detention
4. Lunch Detention/ Working Lunch
5. Saturday School
6. In School Suspension/In School Reflection
7. Out of School Suspension
8. Expulsion

Lunch Detention

Lunch detention meets daily and serves as a consequence for many minor student discipline issues. Students are expected to get their lunch and report to the ISS room for the entire lunch. While in lunch detention, students are expected to sit in their assigned seat, remain silent, and not be disruptive in any way.

Temporary Teacher Dismissal (TTD)

In the event that a student is not following classroom rules set forth by the teacher, the teacher may remove the student from the classroom for the remainder of the period. Students who receive a TTD will be counseled by an administrator or counselor when available, placed in an alternative setting, and will be expected to complete the work sent with them by the classroom teacher or work assigned upon returning to class the next day. TTDs are also logged in the student's discipline file and cumulative consequences will be assigned. Those consequences could range from lunch detention to OSS.

In-School Suspension (ISS)/In-School Reflection (ISR)

In-School Suspension (ISS)/In-School Reflection (ISR) is designed to serve as an alternative to out–of-school suspension for discipline. Students assigned to ISS/ISR will attend school and will be required to remain in a specific room/area for the entire school day. Students may be assigned to ISS/ISR for a period of 1-5 days. Students will be required to work on classroom assignments and any other assignments given by the ISS/ISR instructor. Failure to follow rules set forth by Austin Middle School and ISS/ISR instructor could result in Out of School Suspension.

Out of School Suspension (OSS)

Out of School Suspension (OSS) will be used for serious violations of the student discipline policy; students are prohibited to be on school property during the suspension period. The student will be counted absent from school, but the days will not be counted toward his/her total excessive absences mentioned earlier in the handbook.

If a student is suspended, the student is required to complete all assignments and school work assigned during the period of the student's suspension. The principal or the principal's designee shall ensure that the student receives notice of any assignments or school work due and teacher contact information in the event that the student has questions regarding the assignments or schoolwork. The student shall be allowed to make up missed tests or quizzes when the student returns to school.

**A student suspended from school may not participate in any school sponsored activity, including

athletics, until readmitted to school.

Expulsion

An expulsion is a disciplinary action that causes a student to be separated from school attendance for more than ten days, or suspended from attending school for at least one school year. This would prevent a student from completing in the normal time his/her overall courses of study in any school in the school corporation. In addition, a student would face the temporary loss of their driver's license/permit per Indiana law

DRUGS AND ALCOHOL

(a) No student may provide, by sale or otherwise, any substance which they represent to be a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.

(b) No student may possess, use, or transmit any substance which the student has reason to believe is, or which has been represented to them as, a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.

(c) Students are prohibited from possessing, using, transmitting, or being under the influence of caffeine-based pills, substances containing phenylpropanolamine (PPA), or stimulants of any kind be they available with or without a prescription.

(d) Any substance for which a student has a prescription or written permission from a parent allowing use, must be brought to the school office (secretary, assistant principal, principal) and administered or taken there.

NOTE: See page (15) for the Substance Abuse Policy of Scott County School District I

(e) Students are prohibited from possessing, using, transmitting any tobacco products on school grounds including all forms of tobacco use, vaping, or any look alike substance.

FIGHTING

Fighting or creating a scene will not be permitted at Austin Middle School. Anyone doing so will be disciplined in the following manner.

(a) First occurrence: up to a 10 day suspension and up to expulsion for the year. Any assault will not be tolerated and lead to expulsion.

(b) Second occurrence: Expulsion for the calendar year

Dress Code

Normal school dress, which helps promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes, is required of all students. Students are not to wear jewelry or other attachments not consistent with community standards or that could pose a health or safety hazard to either the student him/herself or to other students in their presence. Corrective action and/or verbal warnings will be taken when a student's dress or grooming is unacceptable. Disciplinary actions will be taken when necessary.

Clothing must be clean and free of large **rips, tears, and/or holes. Holes that are large and/or show undergarments will be referred to the office.**

Clothing and jewelry will not display alcohol, drugs, tobacco, sexually explicit or implied material, profanity, or other words and pictures of an offensive nature.

Pants must be worn at the natural waistline and undergarments are not to be visible. If they do not fit properly, a belt must be worn to keep them in place. Pants must be fastened.

Shirts cannot be tight, mesh, transparent, low cut or show cleavage. Shirts should be loose fitting and fully cover the upper body. Tank tops, halter-tops, shirts with spaghetti straps and see through shirts are not allowed.

Clothing must cover the waist, shoulders, and back with no skin showing between top garment and bottom garment.
Form fitting garments such as spandex may only be worn with another layer of clothing, which meets the dress code.
Clothing will cover all undergarments.

Skirts, shorts, and dresses must be at least to fingertip length. Tights, leggings, and spandex must be accompanied by a fingertip length or longer top or dress.
Hats, bandanas, and other head coverings will not be worn.
No sunglasses. Clothing that resembles gang-related dress or clothing that has been altered will not be worn. Gang related symbols, signs or other items with the intent to convey membership or affiliation in a gang. Clothing that would insinuate hate will not be accepted.
Hair styles, body piercings, make-up, or overcoats, etc. that are a disruption to the educational process are not allowed.
Students may not continue to attend class wearing inappropriate clothing. Neither parent/legal guardians nor students will place burden of enforcing the dress code solely with staff. Teachers are charged with the responsibility of enforcing student dress code in their classes, hallways and within campus boundaries. Administrators and other school personnel share the same responsibility. Teachers shall follow school procedure for discipline referral regarding dress code violations.

PLAGIARISM/CHEATING

The first time a student is involved in cheating/plagiarism he/she will be warned, the parent notified, and a grade of zero will be given on the assignment. The student will also be assigned a disciplinary consequence. Repeated instances will result in an office referral and progressive discipline. The following will be considered plagiarism at.

1. Copying another student's (or author's) work or class assignment.
2. Putting your name on someone else's paper, project, or essay.
3. Copying another student's answers on an individual quiz, test, or assignment.
4. Using a "cheat sheet" on any quiz, test, or assignment.
5. Stealing and/or selling quizzes, tests, or assignments or answers.
6. Taking of any student or professional writings (published or unpublished) and using it as your own. This would include items downloaded from the World Wide Web or generated using AI.

Cell Phone and/or Electronic/Wireless Devices:

In accordance with state law (Indiana Public Law 107), students are banned from using cell phones and other wireless communication devices including but not limited to iPads, tablets, Smart Watches, earbuds, headphones, Smart Glasses, and similar devices at any time during school hours. School hours shall be defined as from the 8:20 bell to begin classes until the 3:15 bell that ends the school day.

Students who fail to follow this policy will be held to following standards:
1st Offense: lunch detention, phone returned at the end of the school day

2nd Offense: after school detention, phone returned to a parent/guardian
3rd Offense: in-school suspension, phone will be checked in with the teacher each class period
4th Offense: out of school suspension

Parents/Guardians are advised that the best way to get in touch with their child during the school day is by calling the school office. Students may use school phones to contact parents/guardians during the school day.

Bus Conduct

Bus transportation is provided as a convenience for those students who live in the Scott Co. School District 1 limits. The safety and welfare of all students riding a bus is of utmost importance. In order to ensure the safety of all, stringent regulations are necessary and must be applied.
Statute IC 20-9.1-5-19 states: All school students, while being transported on a school bus, shall be under supervision, direction, and control of the school bus driver, and shall be subject to the discipline of the bus driver and governing body of the school corporation.
Additionally, since the bus is considered an extension of the school day, all classroom type rules and school corporation rules are extended to and apply to students being transported.

PRIVILEGES ARE NOT RIGHTS:

Everyday privileges must not be taken for granted. They must be earned. These include, but are not limited to:

1. All hallway passes.
2. All lunch privileges.
3. All driving privileges.

The school administration may revoke any and all daily school privileges of individuals who: Violate the attendance policy. Violate the tobacco policy. Violate the substance abuse policy. Seriously endanger the physical or psychological safety and health of others. Repeatedly fail to follow directions and/or display self-discipline.

Cafeteria Procedures

In order to ensure that a pleasant atmosphere for eating is maintained, the following rules must be observed by all:

1. Students should not cut into line.
2. No food or drink of any kind is to be taken from the cafeteria.
3. Breakfast will be served only from 7:50 a.m. until the first bell at 8:20 a.m.
4. Return all trays and utensils to the trash/dishwasher area.
5. Leave tables, chairs, and floor in a clean condition ready for use by others.

Care of School Property

Defacing of school property is prohibited. Anyone defacing school property will pay for the cost to fix, refinish or replace the property besides having disciplinary measures taken by the office

Computers/Internet Access

The use of computers at Austin Middle School is a privilege. Students are expected to follow the computer usage rules and expectations when using computers.

1. Students are not to log in under another person's name.
2. Students who bring a program from home must have it approved by the administration before it may be used on a school computer. Approval will be in writing and must be with students when the program is in use.

3. Students are not allowed to pass through to administrative file servers.
4. Home directories will be checked and cleaned every year. Any file over one year old will be removed from the file servers. We will check any suspect files before we remove them.
5. REMEMBER, COMPUTER USAGE IS A PRIVILEGE!

Acceptable Use Policy

Computer use policies safeguard the rights and privileges of all users.

1. It is the student's responsibility to avoid abusive conduct that would include, but not be limited to the altering of system software and/or placing of unlawful information, computer viruses, or harmful programs on or through the system in either public or private files or messages.
2. Students are accountable for the use of their passwords. Student passwords will not be revealed to anyone. Any problems that arise from the misuse of the home directory are the student's responsibility.
3. Students will not use the school's computer system to obtain, view, download, or otherwise gain access to or transmit materials that are unlawful, obscene, pornographic, abusive, or otherwise objectionable.
4. Students will use only software owned or approved by AHS on all workstations and networks.
5. Students will use all computer equipment for the purpose for which it was intended. Students will not tamper with terminals or associated equipment or otherwise disable the system or related equipment.
6. Students will not change, copy, rename, delete, read, or otherwise access files or software that they did not create, unless they have written permission from the System Administrator.
7. Students will follow all classroom procedures when it comes to acceptable use during school hours.

Students will agree to adhere to these policies and to any changes/additions that may become necessary. Students further understand that failure to comply with these policies may result in loss of computer privileges and may result in legal charges.

1. First offense-Lunch Detention and limited computer program access.
2. Second offense-Saturday School and laptop will stay at school for a determined time.

School Closings

Telephone Broadcast Service

In an effort to improve communication between parents and school, SCSD1 implemented a telephone broadcast system that enables school personnel to notify all households and parents by phone within minutes of an emergency or unplanned event that causes early dismissal, school cancellation, or late start. The service may also be used to communicate general announcements or reminders. This service is provided by **School Reach**, a company specializing in school-to-parent communications. SCSD1

will continue to report school closings due to snow and weather to local radio and television stations and will use this system as an overlay to the public announcements.
When used, the service will simultaneously call all phone numbers in our selected parent contact lists and will deliver a pre-recorded message. The service will deliver the message to both live answer and voice mail. No answers (phone ringing for over 40 seconds) and busy signals will be automatically retried twice in fifteen minute intervals after the initial call.

PLEASE NOTE THE FOLLOWING:

1. This requires NO registration by the parent on the School Reach website.
2. All information and contact numbers are strictly secure and confidential and are only used for the purposes described herein.
3. Please do not call the schools or the superintendent's office; this ties up the phone lines and makes emergency calls and procedures difficult.

In the event of severely inclement weather or other circumstances beyond the school's control, school may be closed or the starting time may be delayed. Also, it may be necessary to sometimes dismiss school early for similar reasons. In this instance, parents should have some plan arranged in advance that their children would follow. Students/Parents are advised to monitor the local radio and television stations for notifications.They will also be contacted when a decision is made by **School Reach.**

OPTION 1- Two-Hour Delay

There will be days in the winter that it may be necessary to call for a two-hour delay due to snow or freezing rain that begins late at night or early in the morning. If the decision is made to call a two-hour delay, there will be additional time to make another decision whether to close school completely or to remain open. The safety of the children is the most important consideration! A decision must be made prior to or around 6:00 A.M. each morning. If a two-hour delay is announced, buses will begin their route two hours later than normal. If weather conditions have improved by 8:00 A.M., school will continue on the two-hour delay schedule. However, if weather conditions have worsened by 8:00 A.M., the two-hour delay decision will be revised and schools will be closed for the entire day. Parents may have to be prepared for children to stay home all day even though a two-hour delay may have been announced earlier. Again, the safety of the children is the primary concern.

OPTION 2- School Closings

In case of extremely bad weather, a decision regarding whether to close school for the day will be made prior to or around 6 A.M. Please do NOT call building principals, teachers, or police. By School Reach or by listening to the radio or television, you will be informed at the same time that they are informed. Whenever possible, the decision to close school will be made on the evening before.

OPTION 3- Early Dismissal

In the event that extremely bad weather should occur during the school day, the superintendent's office may make a decision to close school early. Again, the announcement will be made on both radio and television and by School Reach. The decision to dismiss school early will be made public as soon as possible and only used in extreme emergency conditions. Please do not call the schools or superintendent's office. This ties up phone lines and makes emergency calls and procedures difficult.

Complaints Concerning Non-certified Personnel and Students

All formal complaints by non-certified personnel or students should be in writing and bear the signature of the complainant. Complaints should be directed to the supervisor of the non-certified personnel or student named in the complaint (i.e. teacher, principal or principal designee). In the event the complainant is not satisfied with the resolutions of the complaint by the supervisor, the complainant should be referred to the superintendent of schools.

If no satisfactory solution is forthcoming, the complaining party may seek a hearing before the Board of Trustees.

The complaint should state:

a. The nature of the problem.
b. The facts of the case.
c. The persons involved.
d. The recommended solution.

A written statement must be submitted six (6) calendar days before the next board meeting in order to be included on the agenda.To prevent hasty, unconsidered action should the circumstances warrant it, the Board reserves the right to wait until the next regular meeting after the complaint is placed on the agenda before acting on the same.

SCOTT COUNTY SCHOOL DISTRICT I
Austin Middle School
401 Highway 31 South
Austin, Indiana 47102

RIGHTS - RESPONSIBILITIES - REGULATIONS
Concerning School Behavior for Students

As teachers and pupils are brought together so that learning may take place in our classrooms, an environment which permits orderly and efficient use of the schools must be provided. This environment, most of all, comes through consideration and self-discipline so that individuals do not allow themselves to infringe upon the rights of others as they seek an expression for their own just and legal privileges as members of the school and society.

The responsibility for development and maintenance of this self-discipline falls to a combined effort of students, parents, teachers, administrators, and to our community which establishes the value system we accept. When self discipline fails, however, regulations for management of school behavior must be outlined by those responsible for the operation of schools. The Board of Education of Scott County School District I has the legal responsibility for the schools in which you are enrolled. The Board, in turn, has set policies and has appointed administrative offices to carry them out. Authority for such Board responsibility is included in the School Powers Act and Public Law 162 of the Indiana General Assembly and Indiana code 20-8.1-5.1.

A breach of discipline may result in reprimand, corporal punishment, probation, assignment to detention hall, referral to special personnel in the school, parent conferences, suspension, assignment to community service, referral to juvenile court, or expulsions, the following summary is provided for you and your parents:

(1) A student may be suspended or expelled from school for misconduct or substantial disobedience. Examples of student misconduct and substantial disobedience include, but are not limited to: Engaging in violence and/or threat of violence against any student, staff member, and/or other persons. Engaging in any kind of aggressive behavior that does physical or psychological harm to another person or urging of other students to engage in such conduct. Prohibited conduct includes coercion, harassment, bullying, hazing, or engaging in any activity forbidden by the laws of Indiana that constitutes an interference with school purposes of an educational function. They may be expelled for urging other students to engage in the above conduct and/or engaging in speech or conduct, including clothing, jewelry, or hair style, which is profane, indecent, lewd, vulgar or offensive to school purposes. Damage or theft involving school and/or private property, intentionally causing bodily harm to fellow students or school employees, intimidating any student with the intent of obtaining money, possessing any firearm, explosive, knife or other weapon, engaging in sexual harassment of another person (which includes sexually-related verbal statements, gestures or physical contact), engaging in voluntary or consensual sexually related contact, possessing or using an electronic paging device or a handheld portable telephone, and failing in a substantial number of instances to comply with directions of teachers and/or rules of the school, disobedience of administrative authority, and willful absence or tardiness, all are grounds for expulsion.

(2) In addition, a student may be expelled for knowingly possessing, using, providing, or transmitting to another person or being under the influence of: any substance which is, looks like, or which is or was represented to be a tobacco product, narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, substance containing alcohol, heavily-based caffeine product, substance containing phenylpropanolamine (PPA), epinephrine steroid, stimulant, depressant or intoxicant of any kind. Use of a drug authorized by a medical prescription from a physician is not a violation of this subdivision.

(3) No student shall possess, handle or transmit any firearm on school property. The following are considered to be a firearm as defined in Section 921 of Title 18 of the United States Code. A. Any weapon designed or easily converted to expel a projectile by action of an explosive. B. The frame or receiver of any weapon described above. C. Any firearm muffler or silencer. D. Any destructive device which is an explosive, incendiary, or any similar device. E. Any combination of parts either designed or intended to convert or assemble a destructive device. The penalty for possession of a firearm is a 10 day suspension from school and expulsion for one calendar year. The superintendent shall notify the prosecuting attorney when a student is expelled under this rule.

(4) Bullying by a student or groups of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm any student through overt ,repeated acts or gestures, including verbal or written communications

transmitted, and/or physical acts committed, or any other similar behavior is prohibited. Parents or students who suspect that repeated acts of bullying are taking place should report the matter to the school principal or designee. School personnel will investigate all reports of bullying. Counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior and restore a positive climate. The bullying statute will include 365 days a year, 24 hours a day and include online posts.

(5) These provisions apply on school grounds during and after school hours, on school grounds at anytime the school is in use by a school group, or off the grounds at a school function, as well as traveling to or from school or a school activity, function or event.

(6) In addition to the grounds for expulsion or suspension (stated above) a student may be expelled or suspended for engaging in unlawful activity on or off school grounds, which takes place during school holidays, breaks, or vacations, or other periods of time when a student is not attending classes or a school function if the unlawful activity may reasonably be considered to be an interference with school purposes or an educational function

.

(7) House Enrolled Act 1279 and Senate Enrolled Acts 274, 319, and 631, enacted by the General Assembly of Indiana, outlines in detail the procedure to be followed when a student is disciplined by expulsion or suspension. So that all rights of the student concerned are protected, a copy of this act is on file in the office of each Scott County School District I school building, and is available to students upon request.

Bylaws & Policies

All policies can be found on the SCSD1 website at the following link.

https://go.boarddocs.com/in/scsd1/Board.nsf/Public?open&id=policies#

STUDENT RECORDS AND DIRECTORY INFORMATION

Notification of Rights for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are: 1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write the School principal (or appropriate official), clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

Notice for Directory Information: The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Scott County School District I, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Scott County School District I may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Scott County School District I to include this type of information from your child's education records in certain school publications. Examples include: ~A playbill, showing your student's role in a drama production; ~The annual yearbook; ~Honor roll or other recognition lists; ~Graduation programs; and ~Sports activity sheets, such as for wrestling, showing weight and

height of team members. Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.
If you do not want Scott County School District I to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 2, 2009. Scott County School District I has designated the following information as directory information: (Note: an LEA may, but does not have to include all the information listed below. ~Student's name ~Participation in officially recognized activities and sports ~Address ~Telephone listing ~Weight and height of members of athletic teams ~Electronic mail address ~Photograph ~Degrees, honors, and awards received ~Date and place of birth ~Major field of study ~Dates of attendance ~Grade level ~The most recent educational agency or institution attended.

Non-Discrimination Statement: This explains what to do if you believe you have been treated unfairly.
"In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

Fax: (202) 690-7442; or

Email: program.intake@usda.gov

This institution is an equal opportunity provider."

Student Sexual Harassment Policy

The School Board recognizes that a student's right to an appropriate education includes an environment untainted by sexual harassment. Sexually offensive speech and conduct are inappropriate to harmonious relationships. Sexual harassment includes all unwelcome sexual advances, requests for sexual favors, and verbal or physical contacts of a sexual nature by a staff member or another student.
The sexual harassment of a student of this corporation is strictly forbidden. Any student, professional staff member, or agent of this Board is encouraged to report the harassment to the building principal. Complaints concerning a building principal should be directed to the Superintendent of Schools.

The superintendent shall instruct all students, professional staff members, and agents of this Board to recognize and correct speech and behavior patterns that may be sexually offensive with or without the intent to offend. The superintendent shall appoint a compliance officer whose responsibility it will be to ensure that Federal and State regulations are complied with and that any complaints are dealt with promptly in accordance with law. 29 CFR 1604.11

STUDENT SUBSTANCE ABUSE Adopted 8-15-88

The Board of School Trustees believes that students will function at school with greater effectiveness if they are free from the influence of an illicit mood-altering chemical. The board believes a penalty consisting of suspension or expulsion is appropriate and may act as a deterrent for those who choose to use alcohol or other illicit drugs at school or school-related functions.

The Board believes that, in addition to a penalty or disposition, help should be offered to those students found to be under the influence or in possession of illicit alcohol/drugs. Help in the form of an assessment of chemical use, education, and/or further recommendations to the family for professional counseling or treatment will be the purpose of an initial meeting with the substance abuse counselor. This initial meeting is mandated for the student under the influence or in possession of illicit alcohol/drugs.

STUDENT DISPOSITION PROCEDURE

The following applies to all students attending school or school-sponsored events, i.e., field trips, athletic events, etc. Due process will be followed. The disposition of each offense listed may be imposed at the discretion of the building principal. Proper authorities will be notified.

I. Under the influence and/or possession drugs/alcohol

**1st Offense: Recommend expulsion to the Superintendent. The expulsion may be waived if the following criteria are met by the student and parent/guardian.

a. Student will be suspended from school for a minimum of five days.

b. Student cannot return to school until he/she meets with substance abuse counselor for a preliminary assessment of chemical use, and is in compliance with the recommendations* of the substance abuse counselor and school officials.

*Possible recommendations from the Substance Abuse Counselor and school officials are as follows. (Failure to comply, continue, or complete a program shall result in expulsion proceedings).

1. Return to school after five-day suspension.
2. Chemical use assessment administered by professional out-patient drug/alcohol counselor(s).
3. Assessment by out-patient drug-alcohol counselor(s) plus out-patient counseling and/or drug/alcohol education for student and/or parents via certified out-patient counselor(s).
4. In-patient treatment commensurate with family's ability to pay for services.

** 2nd Offense: Recommend expulsion to the Superintendent.

*If the dealing offense consists of "sharing" unauthorized drugs/alcohol with peers, school officials shall have the option of following the outlined steps in I-A.

II. Dealing

Dealing is defined as selling or sharing alcohol, or other unauthorized drugs or narcotics.

1st Offense: Recommendation* of expulsion to Superintendent.

III. All Tobacco Offenses including Vape

First Offense: Up to three days in school suspension or out of school suspension.
Second Offense: Suspension up to 10 days. Possible expulsion for the calendar year..
Third Offense: Expulsion for a year,

PARTICIPATION IN EXTRACURRICULAR ACTIVITIES

Participation in extra-curricular activities such as athletics is a valued voluntary action. The higher rewards received from representing your school come with higher expectations placed upon those who participate.

Participation in high school athletics is dependent on eligibility. A summary of IHSAA rules includes compliance with rules in the following areas: Age, Amateurism, Awards/Gifts, Conduct/Character, Enrollment, Illness/Injury, Participation, Practice, Scholarship, Consent and Release, Transfer, and Undue Influence. These areas are outlined in regular athletic meetings and through continual athletic department monitoring. However, two areas should be outlined here.

1) Students must be enrolled in and currently passing five (5) full credit subjects.
2) Students are ineligible if: A) you conduct yourself in or out of school in a way which reflects discredit on your school or, B) you create a disruptive influence on the discipline, good order, moral and educational environment in your school.

In addition to the IHSAA rules, local policies are designed to correspond with and enhance such rules. The athletic department and coaches strive to maintain high standards of participation and eligibility. Two major policies are as follows:

1) An athlete who quits a team after the first game/match forfeits eligibility in another sport and intramurals for the remainder of that season.
2) Attendance at school is necessary. An athlete is expected to be in attendance (four or more periods) the day of a game/match in order to participate that evening.

SUBSTANCE ABUSE POLICY
CONCERNING EXTRA-CURRICULAR ACTIVITIES

RULE

A student shall not use or consume, have in his/her possession, buy/sell or give away alcohol or any controlled substance.
A. The policy will apply to all secondary students.
B. The policy is in effect 365 days a year.
C. The policy is in effect for school events and non-school events.
D. The policy states that confirmation of substance abuse occurring during the school year will result in penalties being imposed on the in-season extra-curricular activities. Confirmation occurring during the summer will result in the same penalties with the governing committee deciding on the extra-curricular activities.

PENALTIES FOR VIOLATION OF POLICY

First Violation:
A. The student shall, after confirmation of the first violation, lose eligibility for 33% of regular scheduled season contests for all extra-curricular activities in which the student is currently involved; or OPTION: Suspension from 10% of regular season contests and successful completion of a reputable alcohol and drug abuse program.
Subsequent Violations:
1. After confirmation of a subsequent violation, the student will lose eligibility to participate in extra curricular activities for the remainder of the school year and may be suspended for 365 days.
2. The student will be referred to the school counselor or substance abuse director for assessment and help.

Re-establishment of Eligibility

A. The student must meet regularly with the substance abuse director for the purpose of becoming and staying free of illicit mood-altering chemicals.
B. The student must apply in writing to the governing committee at the beginning of a new school year or at the conclusion

of a 365 day expulsion.

*Governing Committee - Administrator, Athletic Director, and three teachers to be appointed by the Principal and Athletic Director. **These rules and procedures do not change/affect the adopted drug testing policy adopted in 2016**

LOCKER RULES - INSPECTION POLICY

Statement of Policy

All lockers made available for student use on the school premises, including lockers located in the hallways, physical education and athletic dressing rooms, industrial and agricultural education classrooms and the art classrooms, are the property of the school corporation. These lockers are made available for student use in storing school supplies and personal items necessary for use at school, but the lockers are not to be used to store items which cause, or can reasonably be foreseen to cause, an interference with school purposes or an educational function, or which are forbidden by state law or school rules.

In order to implement the school corporation's policy concerning student lockers, the school board adopts the following rules and regulations:

1. **LOCKS** The school corporation will retain access to student lockers keeping a master list of combinations and retaining a master key. Students may not use their own locks to prevent access to lockers by school officials and any unauthorized locks may be removed without notice and destroyed.

2. **USE OF LOCKERS** Lockers are to be used to store school supplies and personal items necessary for use at school. Lockers shall not be used to store "contraband" which are items that cause, or can reasonably be foreseen to cause, an interference with school purposes or an educational function, or which are forbidden by state law or school rules, such as drugs (other than medicine for which a student has a current prescription or common cold or headache medicine sold over the counter) drug paraphernalia, beverage containing alcohol, weapon, any volatile substance, bomb or explosive device, any acid or pungent or nauseous chemical, any library book not properly checked out or overdue, unreturned gym or athletic equipment, any wet or mildewing articles or any stolen items. Students will be expected to keep their lockers in a clean and orderly manner.

3. **AUTHORITY TO INSPECT**

The school corporation retains the right to inspect lockers to insure they are being maintained in accordance with the conditions of Rule No. 2. All inspections of the student lockers shall be conducted by the principal or a member of administrative staff designated in writing (hereinafter referred to as "designee") by the principal. The principal has given the following staff members' authority to inspect lockers: central office administrators, assistant principals, deans, guidance counselors, athletic directors, coaches, book rental secretary and librarians.

4. **INSPECTION OF INDIVIDUAL STUDENT'S LOCKERS**:

a. The inspection of a particular student's locker will not be conducted unless the principal or his designee has a reasonable suspicion to believe that the locker to be inspected obtains contraband.

b. Before a particular student's locker is inspected, the student (or students if more than one have been assigned to a locker) if present on the school premises, shall, where possible, be contacted and given the opportunity to be present during the conduct of the inspection unless circumstances require that the inspection be conducted without delay in order to protect the health and safety of others present on school premises. Whenever an individual student's locker has been inspected under this rule without the student's presence, the principal or his designee shall notify the student of such inspection as soon as practicable thereafter.

5. **INSPECTION OF ALL LOCKERS**:

An inspection of all lockers in the school, or all lockers in a particular area of the school, may be conducted if the principal,

superintendent or assistant superintendent reasonably believes that such an inspection is necessary to prevent, impede or substantially reduce the risk of (1) an interference with school purposes or an educational function, (2) a physical injury or illness to any person, (3) damage to personal or school property, or (4) a violation of state law or school rules. Examples of circumstances justifying a general inspection of a number of lockers are:

a. When the school corporation receives a bomb threat;
b. When evidence of student drug or alcohol use creates a reasonable belief of a high level of student use;
c. At end of grading period, and before or during school holidays to check for missing library books, or lab chemicals or school equipment;
d. Where student violence or thereof violence creates a reasonable belief that weapons are stored in the lockers.

If a general inspection of a number of lockers is necessary, then ALL lockers in the defined inspection area will be examined. Students will not necessarily be given the opportunity to be present while a general inspection is being conducted.

6. **INVOLVEMENT OF LAW ENFORCEMENT OFFICIALS**

A. The principal, superintendent or assistant superintendent may request the assistance of law enforcement officials to assist the school administrators, in inspecting lockers or their contents for purposes of enforcing school policies only if such assistance is required:

1. to identify substances which may be found in the lockers; or
2. to protect the health and safety of persons or property, such as to aid in the discovery and disarming of bombs which may be located in the lockers.

B. If a law enforcement official requests to inspect a student's locker or its contents, the principal shall require the production of a search warrant before allowing the inspection.

C. If a law enforcement official requests the principal to make an inspection of a locker or its contents on behalf or in the place of such official, the request shall be denied. However, upon request of law enforcement officials, school officials may secure the locker and its contents for a reasonable period of time in order to permit the law enforcement official an opportunity to obtain a search warrant.

7. **LOCKER MAINTENANCE** Nothing in these rules shall affect members of the custodial or other staff who repair defective lockers or clean out or supervise the cleaning out of (a) lockers from time to time in accordance with a posted general housekeeping schedule, (b) the locker of a student no longer enrolled in the school, or (c) a locker during any vacation period which is reasonably believed to contain rotting items such as food, wet clothes, etc

PUBLICATION OF RULES

A copy of these rules shall be provided to each student (for his/her use and parent or guardian use) at the start of each school year or as soon as practicable after the student's enrollment in the school. Copies of the rules shall be posted in the principal's office and other prominent places generally used for announcements to students.

DEFINITIONS As used herein, the term "school purposes" is defined as it is in IC20-8.1-18 (Acts 1980, P.L. 148): ...the term "school purposes" refers to the purpose for which a school corporation operates, including;

(1) To promote knowledge and learning generally;
(2) To maintain an orderly and efficient educational system; and
(3) To take any action under the authority granted to school corporations and their governing bodies by IC 20-5-2 or by any other statute

As used herein, the term "educational function" is defined as it is in IC 20-8.1-1-9(IC 1971, 20-8.1-1-9 as added is ACTS 1973, P.L. 218:

...the term "educational function" means the performance by a school corporation, or its officers or employees, of an act or a series of acts in carrying out school purposes.